



# Progressive Resources

<https://progressiveres.org/jobs/rdm/>

## Recruitment Delivery Manager

### Description

We are looking for Recruitment professionals experienced in **UK Social Care sector** to source, screen and select qualified job candidates for our clients. Social Care Recruiter responsibilities include securing Job Orders from the Clients and sourcing candidates from various online channels, evaluating applications and providing shortlists of qualified candidates based on established criteria.

### Responsibilities

- Handling end to end Recruitment cycle (sourcing, screening, short listing, coordinating interviews, negotiating and closures)
- Screen the candidate suitability and shortlist by reviewing resumes, applications and conducting telephone screening
- Create talent pipelines with high-potential candidates for future job opportunities
- Craft sourcing strategies using online channels
- Calculate recruiting KPIs (e.g time-to-hire and time-to-fill)

### Requirements

- Excellent communication skills, both oral and written in English.
- Proven work experience as a Professional Recruiter.
- Ability to manage the hiring stages (job posting, sourcing, screening, interviewing)
- Excellent communication and relationship-building skills
- Solid organisational and time-management abilities
- Hands-on experience with candidate sourcing and interviewing
- Experience with various interview formats, including phone screening calls.
- Experience evaluating candidates for various roles and seniority levels
- Familiarity with Applicant Tracking Systems and resume databases
- Ability to network via social media and other professional platforms, like LinkedIn

### Skills:

- Excellent communication skills, both oral and written in English.
- Strong customer orientation.
- Good analytical skills with an appetite for learning.
- Quality conscious with attention to details.
- Excellent interpersonal skills and confidence level to communicate with international customers and stakeholders.
- Familiar with the use of business applications for routine operations.
- Readiness to maintain flexible timings to serve global clientele across different time zones.

### Contacts

At Progressive Resource, we want to increase access to forward-thinking, open-minded, progressive workplaces, for all talented individuals regardless of

### Hiring organization

Progressive Resources

### Employment Type

Full-time

### Job Location

Bengaluru, Karnataka, India

Remote work possible

### Date posted

November 11, 2020

background. We care about equal opportunities and we encourage you to apply if you believe you could make valuable contributions to this position.

**Note:** Given the current global situation of Covid-19, the travel requirement and the work therein will be adjusted accordingly so that the work can be done via digital platforms and on a remote basis until things change.